**Workington Town Council**

*Trustee of the borough of Workington*

Workington Town Council Community Centre, Princess Street,

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19th June 2023 **v4**

To Members of Finance and General Purposes Committee:

|  |  |
| --- | --- |
| Cllr Mike Rollo (Chair) | Cllr Michael Heaslip |
| Cllr David Tennyson (Vice Chair) | Cllr Bernadette Jones |
| Cllr Mary Bainbridge | Cllr Jackie Kirkbride |
| Cllr Barbara Cannon | Cllr Tricia Poole |
| Cllr Hilary Harrington | Cllr Ellie Wood |

**(Copy for information only to other members of Workington Town Council)**

You are summoned to a meeting of Workington Town Council Finance and General Purposes Committee on Tuesday, 20th June 2023 at 7pm.

The meeting will take place at the Workington Town Council Community Centre, Princess Street, Workington, CA14 2QG.

Yours faithfully,



Emma Chapman

Deputy Proper Officer

**AGENDA**

**1. Apologies**

To receive and note any apologies.

**2. Declarations of Interest**

To receive any declarations of interest relating to matters on the agenda.

**3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

**4. Minutes of the Previous Meeting**

To receive the minutes of the meeting of the Finance and General Purposes Committee held on 30th May 2023 and affirm them a true record.

**5. Annual Governance and Accounting Return**

a) to consider the draft annual financial out turn statement (enclosed)

b) to consider any necessary amendments to the Council budget arising from the financial outturn statement (draft revised budget enclosed)

c) to consider the draft Annual Governance Statement (enclosed)

**6 F & GP sub committee**

To note that a subcommittee has been formed to investigate the following items:

* Internal Audit Reports
* Information Commissioners Officer Decision Notices
* External Auditor Report
* Code of Conduct complaint result

**7. Policies**

Committee to agree a timetable for review of the following Council policies:

* Standing Orders and Code of Conduct
* Financial Regulations
* Insurance
* Complaints policy
* Freedom of Information and Data Protection policies
* Press & Media policy

**8. Finance Reports**

To consider

I) the Schedule of Payments for May 2023.

ii) the bank reconciliation statement at May 2023

iii) the budget monitoring report for May 2023

**9. Fleet budget line**

To consider an increase to the Fleet budget line to take to Full Council.

**10. Committee recommendations**

Committee to consider the report on committee recommendations (details enclosed).

**11.** **Community Ownership Fund Available to Local Councils**

 To note that the Community Ownership Fund is now open to applications from this Council (details enclosed).

***Matters likely to be considered in the absence of the press and public***

**12. Employment Issues**

To note a report of any appropriate employment issues raised by the clerk for a future decision or to aid in the delegated decision making.