**Workington Town Council**

Town Hall, Oxford Street, Workington, CA14 2RS

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Date of issue: Monday 11th November 2024

To Members of the Finance and General Purposes Committee:

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| Cllr Mike Rollo (Chair) | Cllr David Farrar (Vice Chair)  |
| Cllr Beth Dixon | Cllr Tricia Poole |
| Cllr Michael Heaslip | Cllr Stephen Stoddart |
| Cllr Allan Hodgson | Cllr Ellie Wood |
| Cllr Bernadette Jones |  |

**(Copy for information only to other members of Workington Town Council)**

You are summoned to a meeting of Workington Town Council’s Finance and General Purposes Committee on **Monday 18th November 2024 at 6.30pm**.

The meeting will take place at the Workington Town Council Offices, Town Hall, Oxford Street, Workington, CA14 2RS.

Yours faithfully,

****

Emma Chapman

Chief Officer/RFO

**AGENDA**

1. **Absences:** To note any absences.
2. **Declarations of Interest:** To receive any declarations of interest relating to matters which appear on this agenda.
3. **Exclusion of Press and Public:** To consider any agenda items of which the press and public should be excluded.
4. **Public Participation:** To consider any agenda items in which public participation will be permitted.
5. **Minutes of previous meetings:** To approve the minutes of 30th September 2024 and affirm them a true record.
6. **Public Questions:** To consider any questions from electors, of which notice has been given.
7. **Questions and Statements from Members:** To consider questions and statements by members of which notice has been given.
8. **Motions on Notice:** To consider any motions from members of which notice has been given.
9. **Budget 2024-2025:**
10. To note the budget monitoring report and income summary YTD.
11. To approve the bank reconciliation and statement of accounts for September 2024.
12. To note that a commitment for training for two members of the Estates team to undertake chainsaw training was approved under SO27 as an emergency payment at a cost of £1,750 from the training budget line.
13. To approve the renewal of the Council’s fleet insurance with Zurich at a cost of £1,228.26 from the insurance budget line.
14. **Audit Report:** To note the interim half year report from the Internal Auditor for the period 1st April 2024 – 30th September 2024.
15. **Council assets:** To note the report for information and make any decisions required.
16. **Civic Regalia:** To consider the cost and design for a new cartouche for the Deputy Mayor’s consort.

1. **Risk Register:** To consider the Council’s risk register and recommendation to Full Council for approval.
2. **Asset Register:** To note that the Asset register is being worked on by The Chair and Chief Officer and will be brought to the meeting in January 2025 for consideration.
3. **Policies:** To consider an Internal Controls policy and recommendation to Full Council for approval.
4. **Agreements:**
5. Committee to note the signed license between Cumberland Council and WTC for land at Moorclose Park for the installation of a play area.
6. Committee to note the signed agreement between Network Rail and WTC for access to the railway line over land at Harrington Marina play area.

**17. Budget 2025-2026:** Committee to consider the Council’s draft budget for 2025-2026.

**18. Staffing:** Committee to note that pay uplifts 2024-2025 for staff have been agreed as part of the national pay award and falls within the current budget allocation.