**Workington Town Council**

Workington Town Council Community Centre, Princess Street,

Workington, Cumbria, CA14 2QG.

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Date of issue: Thursday 25th July v2

Dear Councillor,

You are duly summoned to attend a meeting of Workington Town Council on **Wednesday 31st July 2024 at 7pm**.

The meeting will be held at Workington Town Council Community Centre, Princess Street, Workington, CA14 2QG.

Yours faithfully



Emma Chapman

Chief Officer/RFO

**AGENDA**

1. **Absences:** To note any absences.
2. **Declarations of Interest:** To receive any declarations of interest relating to matters which appear on this agenda.
3. **Exclusion of Press and Public:** To consider any agenda items of which the press and public should be excluded.
4. **Public Participation:** To consider any agenda items in which public participation will be permitted.
5. **Minutes of previous meeting:**

a) To approve the minutes of the 12th June 2024 and affirm them a true record.

b) To approve the minutes of 27th June 2024 (EGM) and affirm them a true record.

1. **Public Questions:** To consider any questions from electors, of which notice has been given.
2. **Questions and Statements from Members:** To consider questions and statements by members of which notice has been given.
3. **Motions on Notice**: To consider any motions from members of which notice has been given.
4. **Reports from Outside Bodies**: To consider any reports from Outside Bodies.
5. **Mayoral Engagements:** To note the report from The Mayor and Deputy Mayor.
6. **Budget 2024-2025:** To note the budget summary, reserves and income reports YTD.
7. **Committee Minutes:**
8. To note the minutes from the Culture and Community committee meeting held on 2nd July 2024.
9. To note the minutes from the Environment committee meeting held on 11th July 2024.
10. To note the minutes from the Finance and General Purposes committee meeting held on 22nd July 2024.
11. **Policies:** To consider adoption of the following policies as recommended by the Finance and General Purposes Committee.

a) Health and Safety

b) Data Protection

c) Co-option and form

d) Freedom of Information

e) FOI Publication Scheme

f) Communications Policy

g) Annual Leave and TOIL

h) Flexible working

i) Home working

j) Lone working

k) Staff Expenses

l) Risk Policy

1. **CALC Election of Board Directors:** Council to consider if they wish to nominate any Councillors onto the CALC Board.
2. **Risk Register and Asset Register:** The F & GP committee request that Full Council note these documents for information only at this stage. A full review of both documents will be carried out over the next few months.