Workington Town Council

Workington Town Council Community Centre, Princess Street,

Workington, Cumbria, CA14 2QG

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8th March 2023

To Members of Finance and General Purposes Committee

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| --- | --- |
| Cllr Carole Armstrong | Cllr Jacqueline Kirkbride |
| Cllr Ryan Briggs | Cllr Antony McGuckin (Vice Chair) |
| Cllr Barbara Cannon | Cllr Billy Miskelly |
| Cllr David Farrar (Chair) | Cllr Patricia Poole |
| Cllr Hilary Harrington | Cllr Paul Scott |
| Cllr Michael Heaslip |  |

**(Copy for information only to other members of Workington Town Council)**

You are summoned to a meeting of Workington Town Council Finance and General Purposes Committee on Tuesday 14th March 2023 at 7pm.

The meeting will take place at the Workington Town Council Community Centre, Princess Street, Workington, CA14 2QG.

Yours faithfully

CGourlay

Catherine Gourlay

Town Clerk

**AGENDA**

**1. Apologies**

To receive and note any apologies.

**2. Declarations of Interest**

To receive any declarations of interest relating to matters on the agenda.

**3. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

To consider whether there are any agenda items during consideration of which the press and public should be excluded.

**4. Minutes of the Previous Meeting**

To receive the minutes of the meeting of the Finance and General Purposes Committee held on Tuesday, 10th January 2023 and Wednesday, 11th January 2023.

**5. F&GP Budget**

To review the F&GP budget to date.

**6.    Schedule of Payments**

To receive and note the Schedule of Payments 9.1.2023 and 10.2.2023.

**7.    Bank Reconciliation Statement**

To receive and note the Bank Reconciliation Statement as at 7.10.22 and 8.11.22.

**8.    Budget Monitoring Statement**

To receive and note a report on the Budget Monitoring Statement for 2022-2023 to 9.1.2023 and 10.2.2023.

**9. Estates Van**

To review the choices and costs for the new Estates Teams Van.

**Estates Team Van**

Peugeot Expert @ £374.11 per month (ex VAT)

Plus Maintenance package @ £32.06 per month (ex VAT)

**= £406.17 per month to the council (for 59 months)**

**PLUS the following one off payments:**

Initial Rental charge (one off fee) @ £2,096.18 (ex VAT)

Documentation fee (one off fee) @ £150 (ex VAT)

Final payment (one off fee) @ £9,395.29

New van graphics (by POD) @ £140 (ex VAT)

**= £11,685.29**

Citroen Dispatch @ £399.83 per month (ex VAT)

Plus Maintenance package @ £31.59 per month (ex VAT)

**= £431.42 per month to the council (for 59 months)**

**PLUS the following one off payments:**

Initial Rental charge (one off fee) @ £2,094.77 (ex VAT)

Documentation fee (one off fee) @ £200 (ex VAT)

Final payment (one off fee) @ £8,490.59

New van graphics (by POD) @ £140 (ex VAT)

**= £10,925.36**

**10. Princess Street Maintenance**

To receive a review the following quotes for works at the Princess Street building…

* Legionnaires treatment for water facilities
* Blinds throughout the building
* Alarm – a more comprehensive alarm system

**11. Policy Reviews & Updates**

Committee to consider introducing a Civility & Respect charter and updating WTC Standing Orders to include a version of Local Government Ethical Standards.

**PART TWO**

**12. Employment Issues**

To note a report of any appropriate employment issues raised by the clerk for a future decision or to aid in the delegated decision making.