**Workington Town Council**

Workington Town Council Community Centre, Princess Street,

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Date of issue: Monday 15th July 2024

To Members of the Finance and General Purposes Committee:

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| --- | --- |
| Cllr Mike Rollo (Chair) | Cllr David Farrar (Vice Chair)  |
| Cllr Beth Dixon | Cllr Tricia Poole |
| Cllr Michael Heaslip | Cllr Stephen Stoddart |
| Cllr Allan Hodgson | Cllr Ellie Wood |
| Cllr Bernadette Jones |  |

**(Copy for information only to other members of Workington Town Council)**

You are summoned to a meeting of Workington Town Council’s Finance and General Purposes Committee on **Monday 22nd July 2024 at 6.30pm**.

The meeting will take place at the Workington Town Council Community Centre, Princess Street, Workington, CA14 2QG.

Yours faithfully,

****

Emma Chapman

Chief Officer/RFO

**AGENDA**

1. **Absences:** To note any absences.
2. **Declarations of Interest:** To receive any declarations of interest relating to matters which appear on this agenda.
3. **Exclusion of Press and Public:** To consider any agenda items of which the press and public should be excluded.
4. **Public Participation:** To consider any agenda items in which public participation will be permitted.
5. **Minutes of previous meetings:** To approve the minutes of 3rd June 2024 and affirm them a true record.
6. **Public Questions:** To consider any questions from electors, of which notice has been given in accordance with Standing Order 3w.
7. **Questions and Statements from Members:** To consider questions and statements by members of which notice has been given.
8. **Motions on Notice:** To consider any motions from members of which notice has been given.
9. **Budget 2024-2025**
10. To note the budget monitoring reports YTD.
11. To approve the bank reconciliation and statement of accounts for May and June 2024.

1. **F & GP sub-committee:** To receive a verbal update from The Chair with regards to the sub-committee’s investigations.
2. **Policies:** Committee to consider the following policies to take to Full Council for adoption.

a) Health and Safety

b) Data Protection

c) Co-option and form

d) Freedom of Information

e) FOI Publication Scheme

f) Communications Policy

g) Annual Leave and TOIL

h) Flexible working

i) Home working

j) Lone working

k) Staff Expenses

**12. Mayoral Regalia:** Committee to note the report for information and make any decisions required.

**13. IT Contract:** Committee to note the report for information and make any decisions required.

**14. Assets:** Committee to note the following for information and make any decisions required.

a) Asset report

b) Asset register

**15. Council Risk:** Committee to note the report and policy:

a) Risk policy

b) Risk register

**16. Freedom Parade:** Committee to note the report and make any decisions required.

**PART TWO – Confidential**

**17. Land acquisition:** Committee to note the report and make any decisions required.